

Borough of Carlisle
Council Workshop Minutes
January 31, 2024
6:00 PM

Present at the meeting: Councilors Hicks, Mellen, Perry, Roos, Stuby, Deputy Mayor Landis and Mayor Shultz. Also present were: Borough Manager Armstrong, Assistant Borough Manager Snyder, Chief Landis, Director Malarich, Sustainable Community and Economic Planning Director Woolston, Finance Director Juday, HR Manager Berrier.

I. Call to Order & Pledge of Allegiance

Mayor Shultz called the Workshop Meeting to order at 6:00 p.m. and lead the Pledge of Allegiance.

II. Citizens to be Heard

Don Ritchie Smith, 350 H St., made a variety of comments.

III. Presentations

- A. Bedford and East Streets Traffic Calming: *Dawood Engineering gave a presentation on a variety of concepts and answered questions from Borough Council.*
- B. Bird Town Pennsylvania: *Heidi Shiver gave a presentation on the program.*
- C. Zoning Reform: *Jared Woolston provided an update on zoning topics*

IV. Mayor's Report

- A. American Rescue Plan: *Mayor Shultz led a discussion on next steps for this process.*

V. Public Works

- A. Transportation Infrastructure Investment Funding

Action Item: Borough Council voted 7-0 to authorize the Mayor to sign the grant agreement and other supporting documents for the Transportation Infrastructure Investment Funding grant received from the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Transportation, in the amount of One Million Two Hundred Thousand Dollars (\$1,200,000) for the Carlisle Connectivity Project, North Hanover Street component.

Borough Council may also adopt the attached resolution giving the Mayor and Borough Manager signatory authority for all documents needed associated with the grant program. (Stuby/Hicks)

B. H2O PA Grant Agreement

Action Item: Borough Council voted 7-0 to retroactively authorize the Mayor and Borough Manager to sign the COVID-19 American Rescue Plan Act H2O PA agreement with the Commonwealth Financing Authority, for the Five Hundred and Twenty Thousand Dollar (\$520,000.00) grant received by the Borough for its Sanitary Sewer System Rehabilitation Project. (Stubby/Hicks)

C. Regional Transportation Plan

Action Item: Borough Council voted 7-0 to retroactively authorize the Borough Manager to sign the grant reimbursement agreement amendment for the Regional Transportation Plan Implementation grant received from the United States Department of Transportation, Federal Highway Administration, increasing the total grant amount from One Million to Two Million Seven Hundred Thousand Dollars (\$2,700,000) for the Carlisle Connectivity Project, North Hanover Street component. (Stubby/Hicks)

VI. Public Safety

A. Ice Fest

Action Item: Borough Council voted 7-0 to approve a special event request by the Downtown Carlisle Association to utilize four parking meters at the corner of South Hanover and West Church Avenue, two parking meters at 152 N. Hanover St., and lift the sidewalk ordinance for purposes of holding the Annual Ice Art Fest and carriage rides scheduled for February 2-4, 2024. Approval is subject to receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured. (Shultz/Roos)

B. Earth Day Celebration

Action Item: Borough Council voted 7-0 to approve a Special Events Application and associated West Chapel Avenue Parking Lot Application for the 4th annual Earth Day Celebration to be held on Saturday April 27, 2024 from 11 AM to 4 PM. (Shultz/Roos)

VII. New Business

VIII. Public Comment

Adjournment

There being no further business or public comment, the meeting adjourned at 8:04 p.m.

Sean M. Shultz, Mayor

Owen A. Snyder, Borough Secretary